

Policy/Procedure/Strategy: Standing Orders of the Board of Governors

Author/Owner: Board Secretary

Signature: John McLuckie

Review Due: 01/04/2019

Department/Section: Board

Date of Assessment: 31/03/2017

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Step 1

Aim of proposed activity/decision/new or revised policy or procedure:

The Standing Orders are **supplementary to the Articles of Association of the College and shall apply to all meetings of the Board of Governors ('the Board') and its committees, to ensure orderly and effective conduct.**

New

Revised

Existing

Who will be affected?	Who will be consulted?	Evidence available:
College Board of Governors	College Board of Governors	Qualitative – Argyll College UHI Standing Orders of the Board of Governors, Further and Higher Education (Scotland) Act (1992), Charities and Trustee Investment (Scotland) Act (2005) Anecdotal – College Board of Governors' views on the policy.

Step 2

Potential Positive/Negative/Neutral Impact Identified. P, N, N/I	Age	Disability	Gender Reassignment	Marriage/Civil Partnership	Pregnancy and Maternity	Race	Religion or Belief	Sex	Sexual Orientation
Eliminating Discrimination	N/I	N	N/I	N/I	N/I	N/I	N/I	N/I	N/I
Advancing Equality of Opportunity	N/I	N	N/I	N/I	N/I	N/I	N/I	N/I	N/I
Promoting Good Relations	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I

Step 3

Action to be taken

- Review of equality impact assessment whenever the Standing Orders or related legislation is updated or revised.
- Review of Standing Orders should consider clarifying the scope of the term "being incapacitated by mental illness" with regard to **Board members'** eligibility to continue.

Summary of EIA Outcome – please tick

- No further action to be carried out
- Amendments or changes to be made
- Proceed with awareness of adverse impact
- Abandon process – Stop and Rethink

Please forward completed EIA forms to the Equality & Diversity Committee