

Policy/Procedure/Strategy: Terms of Reference of the Board and its Sub Committees

Author/Owner: Board Secretary

Signature: John McLuckie

Review Due: 23/03/2019

Department/Section: Board

Date of Assessment: 31/03/2017

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Step 1

Aim of proposed activity/decision/new or revised policy or procedure:

The Board shall observe the Standing Orders and its Articles of Association in all its business.
 The Board has responsibility for overseeing the business of the College, determining its future direction and fostering an environment in which the College mission is achieved and the potential of all learners is maximised.
 The Board of Governors must ensure compliance with the statutes, ordinances and provisions regulating the College and its framework of governance and, subject to these, take all final decisions on matters of fundamental concern to the College.

- New
- Revised
- Existing

Who will be affected?	Who will be consulted?	Evidence available:
College Board of Governors	College Board of Governors	Qualitative – Argyll College UHI Terms of Reference of the Board and its Sub Committees. Anecdotal – College Board of Governors' views on the policy.

Step 2

Potential Positive/Negative/Neutral Impact Identified. P, N, N/I	Age	Disability	Gender Reassignment	Marriage/Civil Partnership	Pregnancy and Maternity	Race	Religion or Belief	Sex	Sexual Orientation
Eliminating Discrimination	P	P	P	P	P	P	P	P	P
Advancing Equality of Opportunity	P	P	P	P	P	P	P	P	P
Promoting Good Relations	P	P	P	P	P	P	P	P	P

Step 3

Action to be taken

- Review of equality impact assessment whenever the Terms of Reference or related statutory or legislative requirements are updated or revised.

Summary of EIA Outcome – please tick

- No further action to be carried out
- Amendments or changes to be made
- Proceed with awareness of adverse impact
- Abandon process – Stop and Rethink

Please forward completed EIA forms to the Equality & Diversity Committee